

Torrington Area Health District
April 23, 2026 Board of Directors Meeting
7:00 Pm, 350 Main Street, Torrington Ct

Board Members Present: L. Timolat, Canaan, W. Minacci, North Canaan, A. Orsini, Plymouth, T. Baldwin, Torrington, C. Noyd, Watertown, W. Hudock, Winsted, J. Magna, Torrington

Board Members on Zoom: E. Baur, Borough of Litchfield, N. Ruhuba, Bethlehem, V. Mitchell, Plymouth, D. Ouellette, Thomaston, J. Wright, Torrington, C. Noyd, Torrington, K. Wilson, Winsted

Staff/Guest: E. Horowitz, R. Rubbo Director, TAHD, J. Rompre, Chief Sanitarian, TAHD, E. Minacci, Business Manager, TAHD, A. Domnich-Kovalevsky, Deputy Director, TAHD C. Duntz, Recording Secretary, TAHD

Open Public Hearing:

Board Chair Tim Waldron opened the public Hearing at 7:00 PM

FY 27 Proposed Budget presented by DOH Rubbo:

- An increase in the state per Capita funding for this year has increased our budget. Between the local and State budgeted amount is \$1,146,572.00
- Licenses, Permits, Inspects: \$590,313.00
- Influenza & Pneumonia Clinics: \$6,000.00
- Permits, Licenses and Inspections: \$590,313.00
- Interest income from CD's, and STIF account \$48,840.00
- Grant total is \$745,346.00 and the suicide prevention grant may be extended another 5 years

Total income for FY27: \$2,549,071.39

Expense:

- Wages: \$1,433,322.00
- Benefits, which include Health Insurance, Dental, Fica, retirement and pensions: \$459,136.35
- General insurance: Workers Comp., liability: \$60,156.00
- Professional services: (auditor and legal services) \$28,500.00
- Postage: \$2,700.00
- Transportation Expenses: \$43,750.00
- Communication Expenses: \$20,750.00
- Office supplies, educational materials: \$19,500.00
- Educational Training: \$13,500.00
- Influenza Clinics: \$8,000.00
- Public Health Emergency Preparedness Grant: 291,384.00
- Miscellaneous: \$8,000.00
- Property Ownership Maintenance: 364 Main St. (small storage building) Expenses: \$36,750.00, 350 Main St. \$56,039.28 Total \$92,789.28

No questions regarding the Budget presentation

Revisions of Sanitary Codes:

- Changes in the fee schedule: Salon License fee to become flat fee versus per chair fee
- Food Service category language to align with the FDA: RISK category versus CLASS category for restaurants
- Return check fee, \$25.00 will now align with bank charge \$35.00
- Change in Septic Regulations: Remove redundant percolation test and only have an on-site sieve test

Motion to close the Public Hearing at 7:18 PM by T. Waldron, Moved my L. Timolot and Second by W. Hudock. All in favor. Motion carries

Open Regular Meeting:

T. Waldron made a motion to adopt the proposed FY27 Budget as presented and appropriate in aggregate, \$2,599,451.32. motion was moved by L. Timolot and second by W. Hudock. All in favor, Motion passes

T. Waldron made a motion to accept the changes in the Sanitary Code as presented, W. Hudock moved the motion, N. Ruhuba second. All in favor. Motion carries.

T. Waldron made a motion to accept the minutes of the January 25, 2026, meeting as presented, made the motion to move, second by all in favor, motion passes

Building Report: T. Waldron for T. Breakell

The windows were completed and under budget and special thanks to Rob for getting it done so efficiently.

Items for Consideration/Information for Board Members:

Discussion on the new water test restrictions have made water testing reports after 2020 confidential Information in the property files (per CT Legislation action)

Retirement party for Diane was supported by many of her colleagues and she will be missed after many years of service. Tim read a note from Diane into the record, expressing her gratitude over the years at TAHD.

Changes in staff: Retirement of Diane Fox and C. Duntz as new part time Secretary

Finance Committee:

A. Lou Timolot: Per Ct Statue Statue 19A-44, the Director of Health holds additional duties that include Secretary of the Board and Board Treasurer

- Treasurer Report: Rob turned this over to the Business Manager, E. Minacci. A report was given on the Income and Expense projected budget end of fiscal year. L. Timolat moved to accept the Treasures report, B. Haddock second, all in favor. Motion carries
- Director R. Rubbo discussed putting \$500,000 into a separate new STIF accounting per recommendation by the E. Minacci, Business Manager to gain more interest.

- L. Timolat moved with an amendment that it is transparent where the funds are being pulled from, second by B. Haddock, All in favor, Motion carries. Tim and Rob went over the STIF account statement included for Baird review.

B. Building Committee- R. Rubbo for T. Breakell, completion of windows under budget and the work by Masons has been complete. T. Breakell and Rob will get bids to side the back of the building.

C. Personnel Committee: No report

Director of Health Report:

Rob was asked by the State of Ct to participate in Environmental Health Training for new Sanitarians

Program Reports:

J. Rompre:

- 235 Routine Food Service Inspections were completed during the months of January through April
- 79 Itinerant Vendor renewals have been sent out
- Staff continues to be busy with Subsurface Sewage Disposal Systems, B100 Plans, New System Inspections, Permit to Discharge and issuing permits.
- On January 23rd of this year all Soil Testing was paused due to snow cover until we experienced a significant thaw, and we resumed regular business at the beginning of March
- Currently in the process of reviewing and drafting all our documents to the new letterhead to ensure a professional and cohesive visual identity across all the TAHD letterhead. Also adding a new application for B100 applications.

Immunization report:

A. Domnich-Kovalevsky

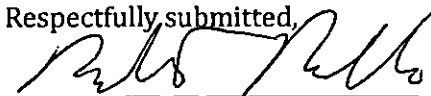
- Visited Charlotte Hungerford Hospital and Sharon Hospital to give out information for newborns and to put up signage
- Partnering with Ed-advance in Winsted and Torrington to do the Teddy Bear Clinics
- Lead cases, 7/1/25 – April 23, 2026, only 13 are still ongoing, CCMC funding is no longer available. Discussion on what the requirements are concerning housing in cases that are still open.
- Sanitarians Kevin and Brian will be going to Lead class for help with Environmental Investigations
- Mental Health May: Kelly and Joanna have been calling all of the Towns to set up a resource table to hand out gun locks, pistol safes, and information.

Other Business to come before the Board:

L. Timolat gave an outgoing message expressing his gratitude and thanks to the Board for all his years

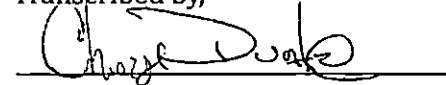
Meeting adjourned at 8:12 PM

Respectfully submitted,



Robert Rubbo, Director of Health

Transcribed by,



Cheryl Duntz, Recording Secretary