

**Torrington Area Health District
Board of Health Minutes June 9, 2022
Via Hybrid Module**

Members Present: Louis Timolat, Canaan, Thomas Breakell, Goshen, Robert Collins, Harwinton, Thomas McClintock, Litchfield, Susan Vontell, Morris, Anthony Orsini, Plymouth, Peter Oliver, Salisbury, Dr. Jessica Magda, Torrington, Tim Waldron, Torrington, William Hudock, Winsted

Zoom: Dr. Anthony Scappaticci, Plymouth, Keith Wilson, Winsted

Staff present: Robert Rubbo, Director of Health, Thomas Stansfield, Deputy Director

Staff via zoom: Robert Smith, Sanitarian, Diane Fox, Administrative Secretary

1. Minutes

Motion made by W. Hudock and S. Vontell respectively to accept the minutes of the April 28, 2022, meeting of the Torrington Area Health District (TAHD) as written. Hearing no objections or abstentions the motion carried.

2. Board of Health and Staff

- a. Changes in Board Members – None
- b. Changes in staff – Resignation of Paul Rabeuf

3. Question and/or comments from board members or members of the public to be placed on the agenda. (If an item is to be placed on the agenda a 2/3 vote is needed to take any action)

4. Updates from Board Chairman

- Dedication of Staff and Board Member
- Program reports from staff included in meeting packet – please review

5. Committee Reports

a. Finance – L. Timolat

- Close out year with positive cash flow
- Paid off mortgage for 350 Main Street property (main office)

FY 22 YTD- DOH Rubbo

- Overview of YTD with highlights pertaining to end of year spending
- Overall TAHD should end FY22 with a positive *revenue* of a little over \$100,000

FY 23 update/ratification- DOH Rubbo

- Mortgage payments still showing as a line item in the FY 23 budget so the FY 23 needs to be ratified with the following motion:

Motion made by W. Hudock and L. Timolat respectively to ratify the FY23 adopted budget by eliminating the mortgage 1 principal and interest expense of \$41,736 and increase the memorandum of -

b. Personnel Committee – K. Wilson – No report currently

c. Building Committee – T. Breakell

- Pay-off mortgage for 350 Main Street property
- Pour concrete slab for dumpsters- met with contractor who will be submitting proposal
- In process of meeting with City Planner and designer for north parking lot
- Seeking bids for a full building generator
- CIRMA Audit & review of tenant leases- CIRMA has been contacted and are in possession of all leases and will review with legal team. CIRMA auditor will be inspecting building in near future for fire and loss projections.

6. Water Lab Operation Status & recommendations for future

- Director of Rubbo presented a synopsis of events that have led to the situation with current vendor
- Currently water laboratory testing services has been suspended
- DOH has been in contact with TAHD corporate attorney – Mark Malley
- Discussion ensued

Motion made by W. Hudock and T. McClintock respectively to grant the Director of Health the authority to take the necessary steps to cease or modify water testing operations with Pace Laboratories (formerly Hydro Technologies) Hearing no objections or abstentions the motion carried.

7. TAHD Policies Handbook – T. Stansfield

- Presentation of documents that will be incorporated into said policy handbook. These policies are typically necessary for the function of the district

Motion made by P. Oliver and T. McClintock respectively to adopt the Torrington Area Health District Policy Handbook including policies and procedures supplemental to Connecticut Public Health Codes and technical standard operating procedures as presented. Hearing no objections or abstentions the motion carried.

8. Director's Report – R. Rubbo

- Highlights of current situation
 - Information provided on Monkeypox
 - Ticks and Powassan infection- discovered in both New London and Windham counties
 - Moderna completed Emergency Use Authorization (EUA) for 6-month-old – 4 y/o
 - Talks about booster that is more effective against Omnicom
 - Recognition of Bob Smith, Sanitarian with TAHD, who spends countless hours with new employees

9. Program Reports

- Environmental Health Program- T. Stansfield
 - Salt contamination in well water- cluster in Norfolk, Goshen, and Torrington
 - DPH legislation to track Sodium levels in wells
 - Summer programs in full swing – Bathing water sampling and swimming pool inspection
- Food Protection – T. Stansfield
 - Food service licensing renewals are in process
 - Temporary food permits inspection
- Immunization Program - written report– A. Domnich-Kovalevsky
- Emergency Preparedness – written report
- Suicide Prevention Grant- written report – A. Domnich-Kovalevsky
- Lead Poisoning Prevention – written report - P. Miglowiec
- SPF-Rx, Academic Detailing, ODMAPP – written report – J. Keyes

10. Other Business – None currently

11. Adjournment

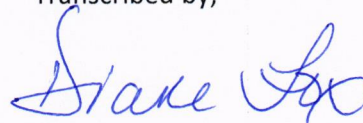
Motion made by S. Vontell to adjourn the June 9, 2022, of the TAHD Board of Directors. Hearing no objections or abstentions the meeting was adjourned at 8:15 pm.

Respectfully submitted,

Transcribed by,



Robert Rubbo
Director of Health



Diane Fox
Administrative Secretary